

# Welcome into the Technician Program!

“If you play your cards right, you can retire as a millionaire with the federal technician retirement system.” –CPT Benjamin D. Andrasik

## Technician Inprocessing

### WHERE IS IT HELD?

At 0900 on the 1st Tuesday of the month:  
Warfield Air National Guard Base/Bldg 4200  
27<sup>th</sup> Lynbrook Road  
Middle River, MD

At 0900 on all other Tuesdays of the month:  
5<sup>th</sup> Regiment Armory/HRO Office  
29<sup>th</sup> Division Street  
Baltimore, MD 21201

### WHAT DO I BRING?

- Common Access Card (CAC)
- Driver's License
- Social Security Card
- All DD Form 214s
- All Standard Form 50s (if from prior federal agency)
- Bank's routing and account numbers

## Quick Facts for New Employees

**(FEHB) Federal Employee Health Benefits** - After Inprocessing, new temporary and permanent Federal Technicians have 60 days to enroll in FEHB via EBIS: <https://www.abc.army.mil>

**OPM.gov** –<https://www.opm.gov/> Please use this site to determine which health care plan you would like to enroll in.

### **(eOPF) Electronic Official Personnel Folder**

[Memorandum for eOPF](#), 29 January 2016

[eoOPF guide for technicians](#) – How to register and login

**Change of Beneficiary** - <https://www.abc.army.mil/Forms/BeneficiaryForms.htm>