MARYLAND MILITARY DEPARTMENT
Supervisors’ Manual
Military, Federal and State Acronyms

- AAG – Assistant Attorney General (state)
- ADA – Americans with Disabilities Act
- ADSW – Active Duty Special Work
- AFC - Air Force Career
- AGR – Active Guard Reserve
- AKO – Army Knowledge Online
- ALJ – Administrative Law Judge (at the Office of Administrative Hearings)
- APS – American Psychiatric Systems
- ATAG – Assistant Adjutant General (for Air or Army)
- BAS – Basic Allowance for Substance
- BAH – Basic Allowance for Housing
- BRAC – Base Realignment and Closure
- CAC – Controlled Access Card
- CDS – Controlled Dangerous Substance
- CEI – Chesapeake Employers’ Insurance (formerly Injured Workers’ Insurance Fund, or IWIF)
- CIA – Central Intelligence Agency
- CJIS – Criminal Justice Information System
- CMF – Career Management Fields
- COLA – Cost Of Living Adjustment
- COMAR – Code of Maryland Regulations
- CONT – Contractual employee (temporary by definition)
- DBM – Department of Budget and Management
- DEERS – Defense Enrollment Eligibility Reporting System
- DGS – Department of General Services
- DHMO – Dental Health Maintenance Organization
- DIA – Defense Intelligence Agency
- DMIL – Military Department
- DLLR – Department of Licensing, Labor and Regulation
- DOD – U.S. Department of Defense
- DOIM – Division of Information Management (federal)
- DOIT – Division of Information Technology (statewide)
- DOJ – U.S. Department of Justice
- DOL – U.S. Department of Labor
- DPPO – Dental Preferred Provider Organization
- EAP – Employee Assistance Program
- EEO – Equal Employment Opportunity
- EEOC – U.S. Equal Employment Opportunity Commission
- **EPO** – Exclusive Provider Organization State health plan
- **ESC/EWC** – Enlisted Spouses/Wives Club
- **FAC** – Family Assistance Center
- **FBI** – Federal Bureau of Investigation
- **FCA** – Freestate ChalleNGe Academy
- **FCP** – Family Care Plan
- **FICA** – Federal Insurance Contributions Act
- **FLO** – Family Liaison Officer
- **FMO** – Facility Maintenance Office
- **FRO** – Family Readiness Officer
- **FSA** – Family Separation Allowance; also, Flexible Spending Account
- **FSC** – Family Support Center
- **FSG** – Family Support Group
- **HG** – Honor Guard
- **HIPAA** – Health Insurance Portability and Accountability Act of 1996
- **HRC** – Human Relations Commission (State EEO)
- **HRIS** – Human Resources Information System
- **IT** – State Information Technology Office
- **IWIF** – Injured Workers’ Insurance Fund (former State agency; currently Chesapeake Employers’ Insurance Company)
- **JFHQ** – Joint Forces Headquarters
- **LAW** – Leave of Absence Without Pay
- **LES** – Leave and Earnings Statement
- **LTC** – Long term care State insurance benefit
- **MCAC** – Maryland Coordination and Analysis Center
- **MMI** – Maximum Medical Improvement
- **MOS** – Military Occupational Specialty
- **MS 22** – Position Description Form
- **MS 100** – Application for State Employment (State Personnel Management System)
- **MS 310** – State Personnel Transaction Form
- **MWR** – Morale, Welfare, and Recreation
- **MYC** – Military Youth Corps (Currently referred to as Freestate ChalleNGe Academy)
- **NGAUS** – National Guard Association of the United States
- **NCR** – National Capital Region
- **NGB** – National Guard Bureau
- **NCP** – Noncompetitive Promotion
- **NITF** – Notice of Intent to Fill Vacancy
- **OAG** – Office of the Attorney General
- **OAH** – Office of Administrative Hearings
- **OPSB** – Office of Personnel Services and Benefits, Department of Budget and Management
- **OPSEC** – Operations Security
- **OSC/OWC** – Officers' Spouses/Wives Club
- PCS – Permanent Change of Station
- PEP – Performance Evaluation Program
- POA – Power Of Attorney
- POC – Point Of Contact
- POS – Point of Service State medical plan
- PPACA – Patient Protection and Affordable Care Act of 2010
- PPO – Preferred Provider Option State medical plan
- SAD – State Active Duty
- SAS – Strategic Analysis Section
- SECU – State Employees Credit Union, Inc.
- SEOC – State Emergency Operations Center
- SGLI – Servicemember’s Group Life Insurance
- SMD – State Medical Director
- SPO – State Personnel Office
- SPMS – State Personnel Management System
- SPPA – State Personnel and Pensions Article
- SPS – SharePoint System (Online human resources information system)
- SRA – State Retirement Agency
- SRPS – State Retirement and Pension System of Maryland
- SSBI – Single Scope Background Investigation
- T&E – Applicant ranking based on an evaluation of relevant training and experience
- TAG – The Adjutant General
- TDY – Temporary Duty
- TE – Temporary Emergency
- TLA – Temporary Living Allowance
- TLF – Temporary Living Facility
- WCC – Workers Compensation Commission