



TRADITIONAL GUARD ENLISTED VACANCY ANNOUNCEMENT

**175th WING
175th Operations Group Superintendent**

CLOSING DATE: 20 JUL 2018

UNIT: 175th Operations Group AFSC: 9G100 AUTH GRADE: CMSgt or Promotion Eligible SMSgt

AREA OF CONSIDERATION: This is a non-commissioned officer position and is open to all current CMSgt of the Maryland Air National Guard and those individuals who are eligible for promotion to CMSgt in the Maryland Air National Guard.

PREREQUISITES: Applicants must possess a CCAF or higher degree and have completed the appropriate level of PME commensurate with the authorized grade. Applicants must qualify for, or already possess, a SECRET clearance.

1. POSITION DESCRIPTION:

Advises command leadership on quality-of-life issues and concerns of the enlisted Airmen. This is a management position responsible for the operations of the unit. Individual will supervise multiple areas, direct and manage Group Shop Chiefs, and other duties as assigned. Duties will also include policy development. Responsible for and advises the commander on the health, welfare, and morale of the enlisted force. Maintains liaison with internal/external mission partners and organizations regarding unit's operations. Ensures the commander's programs and policies are understood and adhered to by all unit guidance to the enlisted force. Responsible for providing superintendent duties and recognition programs, performance reporting, and personnel moral and welfare.

2. DUTIES AND RESPONSIBILITIES:

Recommends and/or initiates actions to improve organizational effectiveness and efficiency as well as personnel and resources required to support the Group's overall mission. Performs all duties as assigned by the commander.

3. SPECIALTY QUALIFICATIONS:

Must demonstrate excellence in written and oral communications skills. Must have extensive knowledge of and proficiency with ANG policies, instructions, processes/procedures and mandates.

APPLICATION PROCEDURES:

Submit copies of your last 2 EPRs, resume, Records Review RIP, and a current passing Fit Test to:

175th Operations Group

Attn: Command Support Staff

2701 Eastern Blvd

Baltimore, MD 21220

Or email application packages to: usaf.md.175-wg.list.og-css@mail.mil

Packages are due **NLT 20 July 2018**, 1700hrs local.

