

NATIONWIDE
HUMAN RESOURCES OFFICE
MARYLAND NATIONAL GUARD
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POSITION VACANCY ANNOUNCEMENT #25-014

OPENING DATE: 03 DECEMBER 2024 CLOSING DATE: 02 JANUARY 2025

FULL TIME MILITARY / ACTIVE GUARD RESERVE (AGR) POSITION VACANCY

BRANCH OF SERVICE: ARMY NATIONAL GUARD

POSITION TITLE: MEPS GUIDANCE COUNSELOR (79T) (V7) **HIGHEST GRADE AUTHORIZED:** SFC/E7

ORGANIZATION AND LOCATION: Recruiting & Retention Battalion, Fort Meade, Maryland 20755

SALARY: Full Military Pay and Allowances, depending on rank and longevity of selectee.

WHO MAY APPLY: OPEN TO ON-BOARD AGR ENLISTED SOLDIERS WHO HAVE COMPLETED A MINIMUM OF 18 MONTHS OF THEIR INITIAL TOUR AND TRADITIONAL M-DAY SOLDIERS OF THE ARMY NATIONAL GUARD. MUST HAVE THE 79T MOS (V7 AS IS PREFERED WITH BUT IS NOT REQUIRED).

GENERAL ELIGIBILITY REQUIREMENTS:	INITIAL ENTRY QUALIFICATIONS:	ON-BOARD AGR QUALIFICATIONS:
<ol style="list-style-type: none"> 1. Must be in a Ready Reserve status. 2. If an Enlisted Soldier, must be 18 years of age and not have reached his/her 55th birthday. 3. Must not be under current suspension of favorable personnel actions. 4. Must not be entitled to receive Federal military retired or retainer pay. 5. Must be able to complete a 3-year initial tour of AD or FTNGD prior to completing 18 years of active service and before MRD. 6. Personnel applying for an initial tour with fifteen (15) or more years of active military duty credited toward retirement must have a waiver from the National Guard Bureau (NGB-ARM) prior to placement on tour. 7. Applicants who have voluntarily separated from the AGR Program in lieu of adverse personnel actions, or who have been involuntarily separated from the AGR Program are not eligible to re-enter the program. 	<ol style="list-style-type: none"> 1. Must possess the qualifications prescribed in Table 2-1 and not be disqualified under Tables 2-2 or 2-3 IAW AR 135-18. 2. Must be medically certified as drug free and be tested negative for HIV within the last 24 months prior to initial entry. 3. Must meet the body composition standards prescribed in AR 600-9. 4. Must meet the medical fitness standards for retention per AR 40-501, chapter 3; PHA or flight physical must be within 12 months prior to initial entry. Soldiers whose PULHES contains a "3" or "4" must meet the requirements of AR 600-60 prior to initial entry. 5. Must be able to complete the Military Education requirements commensurate with the military grade. 6. Enlisted Soldiers in grades E6 and above must possess the required grade, MOS and skill level required by AGR duty position (except for detailed recruiting positions) per AR 135-18, Table 2-1(F) 2a: SSG and above not MOSQ may apply, (unless job stipulates otherwise), but must take a reduction to SGT and submit a memo with their application stating they are willing to take a grade reduction to SGT. 7. Must be eligible for reenlistment or extension per NGB-ARH Policy #09-26. 8. Recruiting positions must pass a Position of Significant Trust (POST) screening per ALARACT 188/2014, SMOM 15-017, and HQDA EXORD 193-14 PRIOR TO HIRING. 	<ol style="list-style-type: none"> 1. Must possess the qualifications prescribed in Table 2-4 and not be disqualified under Tables 2-5 or 2-6 IAW AR 135-18. 2. Must possess 79T MOS. 3. Must be within grade requirements of MTOE/TDA position and NGB staffing Guide. 4. Soldiers who have not completed a minimum of 18 months of their initial tour may request a waiver of the 18 months stabilization rule through their <u>current Command</u> to be approved by the <u>Chief of Staff (CoS)</u>. 5. Stabilization Rule waiver consists of: Letter from Soldier, Endorsements from Chain of Command (CoC), SF 52 w/Executive Summary from Command, and original application packet. 6. A copy of the complete Stabilization Rule waiver along with a copy of the application must reach HRO prior to closing date of the announcement; originals must reach the CoS office prior to the closing date of the announcement.

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DESCRIPTION OF DUTIES: (79T) Process electronic MEPS projections received in Guidance Counselor Resource Center (GRCr). From RRNCOs.; Scan documents from the Soldier's packet for storage in ERM; commit projections from MIRS to Applicant Processing List (APL); Provide liaison support between the ARNG and the local MEPS; Provide quality control checks utilizing GCRs on applicant accession packets submitted by the RRNCO; Provide RRB leadership with information and updates regarding changes to processing procedures, training seat availability and qualification standards and notify RRB of issues pertaining to qualification of applicants or recruits for adjudication at the RRB/MEPS Commander level; Re-sell applicant when necessary and secure the enlistment by performing a sales presentation and overcoming any applicant indifferences, misunderstandings or objections that may arise; Maintain OSUT and Split Option Phase I shipper packets to IADT Manger and appropriate company personnel; Manage and report on all changes to ship dates to ARNG Soldiers; Confirm all IET ship transactions and IET reservations in Electronic Record Management (ERM) and REQUEST daily; Counsel disqualified applicants; Possess superior customer service/interpersonal and communication skills; Ensure that all information in the Electronic Personnel Security Questionnaire (EPSQ) is correct prior to submission; Verify that all applicants meet the eligibility requirements for enlistment in the ARNG and MOS chosen by verifying through various systems.

QUALIFICATIONS REQUIRED: MOS 79T Applicant must have a valid state driver's license and High School Diploma or GED. A physical demands rating--N/A. A physical profile of 132221. Qualifying scores: **A minimum score of 110 in aptitude area GT waivable to 100 and 100 in aptitude area ST in Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002. A minimum score of 110 in aptitude area GT waivable to 100 and 96 in aptitude area ST on ASVAB tests administered on and after 2 January 2002.** Must meet Suitability screening requirements. Applicants must be ARNG Guidance Counselor V7 qualified or able to become qualified within 6 months to apply. Must have or be able to obtain a **SECRET** security clearance or a National Agency Check (NACL) at a minimum. Applicant must meet basic entry eligibility requirements for the AGR program IAW NGR 600-5. Must meet the physical demands rating and qualifications for award of 79T MOS IAW AR 611-201.

Line score waiver- SMOM 14-024 Applicants must have a minimum score of 110 in aptitude area GT waivable to 100 and 100 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002 OR have a minimum score of 110 in aptitude area GT waivable to 100 and 96 in aptitude area ST on ASVAB tests administered on and after 2 January 2002.

SPECIAL INFORMATION

1. Appropriate military uniform will be worn during duty hours.
2. Continuation of tour is subject to findings of the AGR Tour Continuation Board and the Adjutant General.
3. Initial Tour AGR soldiers who do not become MOS/AOC qualified within 12 months will be reassigned to a position for which they are qualified or be separated from the AGR program.
4. Except for mobilization or other emergency, member accepted for tour normally will not be subject to reassignment during the first 18 months of initial tour. After 18 months of initial tour, soldier may be reassigned without consent or without geographical limitations to meet the needs of the service.
5. As a condition of employment, service members are required to attend mandatory PEC training courses associated with their FTS positions. Failure to complete course(s) at PEC within the first year of employment may be cause for reassignment to other FT positions or termination from employment.
6. Must sign a Certificate of Agreement and Understanding prior to being ordered to AGR duty.
7. Applicants for position within the Recruiting and Retention Battalion must complete a POST screening (Attachment 1 & 2) and sign the Statement of Understanding for Recruiting and Retention NCO (Attachment 3).
8. Applicants for positions within Recruiting and Retention Battalion must complete a Report of Mental Status Evaluation (DA Form 3822)
9. Applicants for Recruiting and Retention NCO must submit a copy of their driving record to the RRB S1.
10. Must have or have the ability to obtain and maintain a Secret Security Clearance.
11. Selectees must be able to complete V7 ARNG MEPS Guidance Counselor course prior to initial AGR Tour Renewal.

APPLICATION PROCEDURES / REQUIRED DOCUMENTS

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED **APPLICATIONS WILL NOT BE RETURNED!**

SUBMIT APPLICATION IN ORDER LISTED BELOW:

- NGB Form 34-1, **DATED 20131111** completed, signed, dated and annotated job number
- Current copy of Enlisted Record Brief (ERB)
- MEDPROS Report** of current **Individual Medical Readiness Report** or **MEDPROS dashboard Screenshot (PHA)** within **12 months** and **HIV Test** within **24 months**
- DA Form 3349** must be submitted for Soldiers with Permanent Profiles
- ASVAB** scores (if not reflecting on ERB, submit **REDDs report**, or **Memorandum with new test scores**).
- Height/Weight Standards- Current** IAW AR 600-9; and provide Tape Test **DA Form 5500 (Males)**, **DA Form 5501 (Females)**. (HT/WT is only valid for **6 months AGR** and **12 months MDAY**)
- ACFT DA Form 705** or **DTMS ITRR**, Current Army Physical Fitness retention standards IAW AR 40-501; **no more than 6 months old AGR and 12 months for traditional members.**
- NCOERs/OERs THREE latest** and as available for junior Soldier/NCO applicants. (**Gaps in rating periods or not having the requested amount of NCOERs/OERs Must be explained in writing.**) **Letter of recommendations on individuals not requiring an NCOER/OER.**
- Security Clearance Memorandum** signed by Security Manager
- Unit memo verifying no Flagging Actions.
- INITIAL ENTRY ONLY:** (BOTH of the following must be submitted)
 - a) **NGB Form 23B** Retirement Points History Statement
 - b) **DD Form 214s**. Provide all (**Long version copies 2, 4, 7, or 8**), **DD Form 215** or **DD Form 220** (if applicable)
- Completed questionnaire below

Questionnaire:

Y/N

- Are you currently a Maryland Army National Guard Member? _____
- Are you currently AGR? If so, what State? _____
- Are you currently Technician? If so, what State? _____
- Are you currently deployed? If so, what location? _____
- Are you currently on ADOS? If so, with who? & what is the ending date? _____

Please provide current telephone number and **Military Email** address (Selection and Non-selection Memos will be sent via **Encrypted Email**): _____

EMAIL

SUBMIT ONE PDF DOCUMENT ENTITLED: 25-014 RECRUITING AND RETENTION NCO (79T) W/ LAST NAME TO:
ng.md.mdarng.mbx.mdng-hro-agr@army.mil

Applications must be received in the HRO not later than close of business on the closing date!
Applications received after the closing date will not be considered.