

MARYLAND ARMY NATIONAL GUARD

HUMAN RESOURCES OFFICE
MARYLAND NATIONAL GUARD
BALTIMORE, MARYLAND 21201-2288
TELEPHONE: (667)-296-3498

POSITION VACANCY ANNOUNCEMENT # 25-078

OPENING DATE: 13 Aug 2025 CLOSING DATE: 27 Aug 2025

FULL TIME MILITARY / ACTIVE GUARD RESERVE (AGR) POSITION VACANCY

BRANCH OF SERVICE: Maryland Army National Guard

POSITION TITLE: All Source Analysis System (ASAS) Master Analyst/S3 ASST OPS NCO (35F30) (35F ONLY)

HIGHEST GRADE AUTHORIZED: SSG/E-6

ORGANIZATION AND LOCATION: HHC, 1-224th Aviation Regiment, 8451 Nike Rd, Gunpowder, MD 21010. MG Warren D. Hodges Armory, Aberdeen Proving Ground South (Edgewood)

SALARY: Full Military Pay and Allowances, depending on rank and longevity of selectee.

WHO MAY APPLY: **35F ONLY**, ON-BOARD ENLISTED AGR SOLDIERS WHO HAVE COMPLETED A MINIMUM OF 18 MONTHS OF THEIR INITIAL TOUR AND TRADITIONAL SOLDIERS OF THE MARYLAND ARMY NATIONAL GUARD.

GENERAL ELIGIBILITY REQUIREMENTS:	INITIAL ENTRY QUALIFICATIONS:	ON-BOARD AGR QUALIFICATIONS:
<ol style="list-style-type: none">1. Must be in a Ready Reserve status.2. If an Enlisted Soldier, must be 18 years of age and not have reached his/her 55th birthday.3. Must not be under current suspension of favorable personnel actions.4. Must not be entitled to receive Federal military retired or retainer pay.5. Must be able to complete a 3-year initial tour of AD or FTNGD prior to completing 18 years of active service and before MRD.6. Personnel applying for an initial tour with fifteen (15) or more years of active military duty credited toward retirement must have a waiver from the National Guard Bureau (NGB- ARM) prior to placement on tour.7. Applicants who have voluntarily separated from the AGR Program in lieu of adverse personnel actions, or who have been involuntarily separated from the AGR Program are not eligible to reenter the program.	<ol style="list-style-type: none">1. Must possess the qualifications prescribed in Table 2-1 and not be disqualified under Tables 2-2 or 2-3 IAW AR 135-18.2. Must be medically certified as drug free and be tested negative for HIV within the last 24 months prior to initial entry.3. Must meet the body composition standards prescribed in AR 600-9.5. Must meet the medical fitness standards for retention per AR 40-501, chapter 3; PHA or flight physical must be within 12 months prior to initial entry. Soldiers whose PULHES contains a "3" or "4" must meet the requirements of AR 600-60 prior to initial entry.6. Must be able to complete the Military Education requirements commensurate with the military grade.7. Enlisted Soldiers in grades E6 and above must possess the required grade, MOS and skill level required by AGR duty position (except for detailed recruiting positions) per AR 135-18, Table 2-1(F) 2a: SSG and above not MOSQ may apply, (unless job stipulates otherwise), but must take a reduction to SGT and submit a memo with their application stating they are willing to take a grade reduction to SGT.8. Must be eligible for reenlistment or extension per NGB-ARH Policy #09-26.	<ol style="list-style-type: none">1. Must possess the qualifications prescribed in Table 2-4 and not be disqualified under Tables 2-5 or 2-6 IAW AR 135-18.2. Must possess MOS of the AGR duty position or become qualified in that AOC within 12 months.3. Failure to qualify in AGR duty position MOS within 12 months of assignment will result in mandatory separation from the AGR Program per Chapter 6, NGR 600-5.4. Must be within grade requirements of MTOE/TDA position and NGB staffing Guide.5. Soldiers who have not completed a minimum of 18 months of their initial tour may request a waiver of the 18 months stabilization rule through their current Command to be approved by the Chief of Staff (CoS).6. Stabilization Rule waiver consists of: Letter from Soldier, Endorsements from Chain of Command (CoC), SF 52 w/Executive Summary from Command, and original application packet.7. A copy of the complete Stabilization Rule waiver along with a copy of the application must reach HRO prior to closing date of the announcement; originals must reach the CoS office prior to the closing date of the announcement.

PARA
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Position Number
03093853

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WP7QT0

DESCRIPTION OF DUTIES: Serves as S2 All Source Analysis System (ASAS) Master Analyst / 15Q Air Traffic Control Operator/ Full-Time S3 ASST OPS NCO. The intelligence analyst conducts all-source analysis, develops the threat situation, produces, fuses and disseminates intelligence to support the military decision-making process (MDMP); performs, coordinates, and/or supervises the Intelligence Preparation of the Battlefield (IPB) process; planning requirements and assessing collection and support to targeting; supports the command, staff, and advises on the use of intelligence resources. The incumbent is responsible for carrying out the Administrative Officer's plans and programs for the accomplishment of the activity's training objectives and missions. Drafts, for approval, training schedules and other memoranda to ensure compliance with directives and publications. Prepares requests for training areas, vehicles, equipment, ranges, and other training needs as appropriate. Travels to various training sites to draw vehicles and equipment, prepare ranges for use, and generally to conduct necessary prior preparation to ensure the activity will have the maximum amount of time available for training. Prepares and submits MOS Qualification Status Reports, Unit Status Reports, and other training related reports. May be required to assist with training in other activities. Performs other duties as assigned. Tracks and manages input/review ATTRS applications for Battalion Soldiers and capable of inputting/reviewing DAMPS and DTS orders. Ensures units are completing training requirements and utilizing Army training Management software, including DTMS. Tracks and monitors subordinate units' ammo forecasts and allocations through TAMIS. Plans, coordinates, and participates in activities pertaining to the administration of the Aviation Battalion in all operations. Assist leadership in the preparation of quarterly unit status report, annual AFAM, annual training briefings, and yearly training calendar. Prepares and edits operations orders, plans, and CONOPs. Ensures complete unit readiness for training events including the request of training area, ammunition and training aids. Supervises and provides technical guidance to subordinate personnel performing Air Traffic Control (ATC) duties; serves as facility chief at low-density towers, radar, or Airspace Information Centers (AIC); serves as facility chief in tactical towers, Ground Controlled Approach (GCA) Radars, and AICs; administers ATC facility; formulates and coordinates letters of agreement, operations letters, and facility memorandums; prepares duty rosters and assigns duties to personnel; ensures facility flight check requirements are met for Navigational Aids, radar, and radio communications equipment; plans and organizes ATC activities for tower, GCA radar, and Airspace Information Centers (AIC); verifies facility compliance with Army and Federal Aviation Administration (FAA) standards; evaluates ATC operations and work performance; reviews and prepares reports; coordinates ATC activities with other facilities; prepares and updates situation maps; assists in the preparation of standard instrument Approach, Enroute, and Departure procedures for assigned facility.

QUALIFICATIONS REQUIRED: MOS: 35F Intelligence Analyst must possess the following qualifications: A physical profile of 222221. Normal color vision. Qualifying scores. **A minimum score of 101 in aptitude area ST in Armed Services Vocational Aptitude Battery (ASVAB) on and after 2 January 2002. A minimum score of 102 in aptitude area ST on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004. A minimum score of 101 in aptitude area ST on ASVAB tests administered on and after 1 July 2004.** Never been a member of the U.S. Peace Corps, except as specified in AR 614-200 (para 3-2. d). Not have information in official military personnel file, Provost Marshal, intelligence, or medical records that would prevent the granting of TS/SCI WITH CI POLY within 12 months. No record of conviction by court-martial. No record of conviction by a civil court for any offense other than minor traffic violations. Must be a U.S. citizen. Soldier and spouse must not have immediate family members that reside in a country where within its boundaries, physical or mental coercion is known to be common practice either against persons accused of acting in the interest of the U.S. or the relatives of such persons to whom they may reasonably be bound by ties of affection, kinship, or obligation. Immediate family for both Soldier and spouse includes both blood and step-: parents, spouse, children, sisters, brothers, any sole living blood relative, or a person in loco parentis per AR 600-8-10. Have neither commercial nor vested interest in a country within whose boundaries physical or mental coercion is known to be a common practice against persons acting in the interest of the U.S. This requirement applies to the Soldier's spouse as well. Meet career management and development criteria contained in AR 614-200 (Para 6-3) and Army Training Requirements and Resources System Course Catalog. Formal training (completion of MOS 35F10 producing course conducted under the auspices of the U.S. Army Intelligence Center of Excellence (USAICOE), Ft Huachuca, AZ) is mandatory. Be advised that due to the nature of training and assignments, temporary restrictions may be placed on foreign travel both during and after the term of service. The selected applicant must become role qualified in their assigned position within 12 months of hire or may be removed from the AGR program.

SPECIAL INFORMATION

1. Appropriate military uniform will be worn during duty hours.
2. Continuation of tour is subject to findings of the AGR Tour Continuation Board and the Adjutant General.
3. Initial Tour AGR soldiers who do not become MOS/AOC qualified within 12 months will be reassigned to a position for which they are qualified or be separated from the AGR program.
4. Except for mobilization or other emergency, member accepted for tour normally will not be subject to reassignment during the first 18 months of initial tour. After 18 months of initial tour, soldier may be reassigned without consent or without geographical limitations to meet the needs of the service.
5. As a condition of employment, service members are required to attend mandatory PEC training courses associated with their FTS positions. Failure to complete course(s) at PEC within the first year of employment may be cause for reassignment to other FT positions or termination from employment.
6. Must sign a Certificate of Agreement and Understanding prior to being ordered to AGR duty.

APPLICATION PROCEDURES / REQUIRED DOCUMENTS

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED
APPLICATIONS WILL NOT BE RETURNED!**

SUBMIT APPLICATION IN ORDER LISTED BELOW-SUBMIT APPLICATION AS ONE COMPLETED PACKET

- ☐ NGB Form 34-1, **DATED 20131111** completed, signed, dated and annotated job number
- ☐ Enlisted Record Brief (ERB) **BOARD VERSION ONLY**
- ☐ **MEDPROS IMR** of current Periodic Health Assessment (PHA) within **12 months** and HIV Test within **24 months**
- ☐ **DA Form 3349** must be submitted for Soldiers with Permanent Profiles
- ☐ **DTMS ITR Report** with **passing ACFT** within the last **12 months** and **Height/Weight** within **6 months**

- ☐ **Three latest NCOERs** (Gaps in rating periods or not providing the requested quantity must be explained in a Memorandum for Record)
- ☐ **Security Clearance Verification Memorandum** signed by security manager
- ☐ **Unit memorandum** verifying no Flagging Action
- ☐ **INITIAL ENTRY ONLY: (BOTH** of the following must be submitted)
 - a) **NGB Form 23B** Retirement Points History Statement
 - b) **DD Form 214s**. Provide all (**Long version copies 2, 4, 7, or 8**), **DD Form 215 or DD Form 220 (if applicable)**
- ☐ Completed questionnaire below

Questionnaire:

Y/N

- ☐ Are you currently a Maryland Army National Guard Member? _____
- ☐ Are you currently AGR? If so, what State? _____
- ☐ Are you currently Technician? If so, what State? _____
- ☐ Are you currently deployed? If so, what location? _____
- ☐ Are you currently on ADOS? If so, with who? & What is the ending date? _____

Please provide current telephone number and **Military Email address** (Selection and Non-selection Memos will be sent via **Encrypted Email**): _____

SUBMIT APPLICATION AS ONE PDF DOCUMENT ENTITLED 25-078 Master Analyst/ASST OPS NCO (35F3O) WITH (LAST NAME)
TO: ng.md.mdarnq.mbx.mdng-hro-agr@army.mil

Applications must be received in the HRO not later than close of business on the closing date!
Applications received after the closing date will not be considered.