

**Maryland Army National Guard**  
**Active Guard Reserve (AGR)**  
**Advertisement**

**Position Vacancy Announcement # 26-118**

| <b>SECTION I: ADMINISTRATIVE</b><br><small>Authority: Title 32 USC 502(f), AR 135-18, NGR 600-5</small>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                     |                    |                       |            |
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| Position Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                     | Vacancies          | Open Date             | Close Date |
| <b>7 Digit MIL MOS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>MIL PARA/LIN</b> | <b>IPPSA POS #</b> | <b>Maximum Grade:</b> |            |
| <div style="display: flex; justify-content: space-between;"> <div> <b>UIC:</b><br/><br/> <b>UNIT ADDRESS (INCLUDE ZIP):</b> </div> <div> <b>Full-Time Duty Location</b><br/> <b>UNIT NAME:</b> </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |                    |                       |            |
| <b>AGR BRANCH CONTACT INFORMATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                     |                    |                       |            |
| Email: <a href="mailto:NG.MD.MDARNG.MBX.MDNG-HRO-AGR@ARMY.MIL">NG.MD.MDARNG.MBX.MDNG-HRO-AGR@ARMY.MIL</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |                    | Phone: (667) 887-3998 |            |
| <b>SECTION II: AREA OF CONSIDERATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                     |                    |                       |            |
| <p>Restricted Statewide (On-Board MDARNG Active Guard Reserve (AGR) Soldiers Only)</p> <p>Unrestricted Statewide (MDARNG AGR &amp; Traditional Soldiers of the MDARNG)</p> <p>Nationwide (ARNG AGR &amp; Traditional Soldiers that are of the Army National Guard)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                     |                    |                       |            |
| <b>SECTION III: DUTIES AND RESPONSIBILITIES OF POSITION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                     |                    |                       |            |
| <p>Serves as the Human Resources Technical Warrant Officer responsible for Administration, Readiness, and Training management. Advises the Commander by providing accurate personnel reporting, human resource oversight, and synchronized support across Traditional, AGR, and unit personnel to achieve readiness objectives and standards. Serves as the technical expert on HR policy, personnel accountability, strength reporting, correspondence, evaluations, awards and decorations, and officer career management. Coordinates with internal and external agencies to support operations, planning, and training requirements. Prepares and submits requests for training areas and ranges, coordinates with the G-3 Training staff, and attends monthly state training meetings as required. Must be proficient in IPPS-A, iPERMS, MUP, ATIS, DTS, and ATRRS.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |                    |                       |            |
| <b>SECTION IV: MINIMUM PROGRAM ENTRY REQUIREMENTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                     |                    |                       |            |
| <p>For initial entry and subsequent retention in the Full-Time Military Title 32 Section 502(f) Active Guard Reserve (AGR) Program, applicant must meet and maintain the qualifications below and other standard IAW NGR 600-5, AR 135-18, AR 40-501, AR 600-9, AR 600-10, and other regulations</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                     |                    |                       |            |
| <p><b>Special Operations Detachment - NATO specific requirements:</b></p> <p>1. Open to all AGR/ Military Technician/ Traditional Soldiers in grades W1/WO1 through W2/CW2. Enlisted personnel may apply but must have completed Warrant Officer Candidate School (WOCS) and hold a Certificate of Eligibility (COE) before the closing date.</p> <p>2. Applicant must hold ASI "P" Parachutist.</p> <p>3. Applicant must hold SQI "S" Special Operation Support Personnel before closing date or already meet requirements to be issued. Requirements are two years in a Special Operations billet and holding ASI "P".</p> <p>4. Security Clearance: Must have or be able to obtain a TS/SCI security clearance.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                     |                    |                       |            |
| <p><b>Program Entry Requirements:</b></p> <p>1. Be a member of the RC of the Army to which the application for entry in the AGR Program is made.</p> <p>2. When applying for an AGR position on FTNGD under State control, must be a federally recognized ARNGUS Soldier.</p> <p><b>Physical and Medical:</b></p> <p>3. Prior to entry to Active Duty in the AGR Program, must be medically certified as drug free and meet standards in AR 600-110 in reference to HIV.</p> <p>4. Must meet the Army Body Composition standards IAW AR 600-9</p> <p>5. When appropriate, the Soldier must also meet the medical fitness standards for flying duty per AR 40-501, or the medical fitness standards for miscellaneous purposes per AR 40-501. If physical, upper, lower, hearing, eye, psychiatric numerical indicator of P3 or P4, then the requirements of AR 635-40 must be met prior to accessioning into the AGR Program.</p> <p>6. Must be able to perform functional activities, including living in an austere environment, without worsening the medical condition as outlined in AR 635-40</p> <p>7. Have a favorable Periodic Health Assessment (PHA) in accordance with (IAW) AR 40-501 conducted within last 12 months.</p> <p>8. Must have passed a record Army Fitness Test (AFT) within the last 6 months for on board AGR Members IAW AR 135-18 Table 2-1, Rule B.</p> <p><b>Military Education:</b></p> <p>9. Noncommissioned Officers must be professional military education qualified for their current grade.</p> <p>10. If an enlisted Soldier, must have completed initial entry training and be currently qualified in any Army MOS.</p> <p><b>Mandatory Separation:</b></p> <p>11. Able to complete a three (3) year initial tour prior to the date of mandatory removal from an active status based on age, or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives.</p> <p><b>Grade and Specialty:</b></p> <p>12. Enlisted Soldier, in the duty position in Recruiting &amp; Retention must become MOS qualified NLT 6 months after entry onto Active Duty/FTNGD or be released from Active Duty/FTNGD (this is subject to the availability of MOS qualification school, quotas and funding).</p> <p><b>Reenlistment or Extension:</b></p> |                     |                    |                       |            |

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## SECTION V: SIGNIFICANT INFORMATION PERTAINING TO THIS POSITION

1. Must demonstrate excellent written and verbal communication skills.
2. Must have an in-depth knowledge of the mission and organization of the United States Army Special Operations Command (USASOC), as well as an understanding of the relationship and common operating picture between USASOC and NATO Special Operations Forces.
3. Must be willing to deploy and travel to both stateside and OCONUS training and mission locations on an annual basis.
4. Must be able to meet and maintain the USASOC physical fitness standard by achieving a minimum score of 80% in each Army Fitness Test (AFT) event.

## SECTION VI: LENGTH OF TOUR/PROBATIONARY PERIOD

AGR Soldiers will not be promoted into a position other than the one they were hired for nor reassigned during the first 18 months of their initial tour except in the event of mobilization, force structure changes, or command directed reassignments. All AGR Soldiers will be evaluated for their potential for continued active service during their initial (3) year probationary period. During this probationary period, the MDARNG may terminate the individual's employment for any reason. Soldiers who do not achieve an acceptable level of performance may be released IAW NGR 600-4. Soldiers who voluntarily separate from the AGR Program are not eligible to re-enter for one year from date of separation.

## SECTION VII: INSTRUCTIONS FOR APPLYING

All applications will be sent to the [NG.MD.MDARNG.MBX.MDNG-HRO-AGR@ARMY.MIL](mailto:NG.MD.MDARNG.MBX.MDNG-HRO-AGR@ARMY.MIL). Failure to submit all required documents as outlined below will result in your application not being considered for employment. A lack of required documentation requires the applicant to submit written justification to certify the eligibility.

### **SUBMIT APPLICATION IN ORDER LISTED BELOW-SUBMIT APPLICATION AS ONE COMPLETED PACKET**

- ☐ NGB Form 34-1, **DATED 20131111**
- ☐ **SOLDER TALENT PROFILE- IPPS-A**
- ☐ **MEDPROS IMR Report of current Periodic Health Assessment (PHA) within 12 months and HIV Test within 24 months**
- ☐ **DA Form 3349 must be submitted for Soldiers with Permanent Profiles**
- ☐ **ATIS/Vantage screenshot with passing AFT within the last 6 months and Height/Weight within 6 months or DA 705A & DA 5500/5501.**
- ☐ **Three latest NCOER/OERs (Gaps in rating periods must be explained in a 'Memorandum for' the President of the Board.**
- ☐ **Security Clearance Verification Memorandum signed by Security manager**
- ☐ **Unit memorandum verifying no Flagging Action**
- ☐ **INITIAL ENTRY ONLY: (BOTH of the following must be submitted)**
  - a) **DA 5016 (IPPS-A): Retirement Points History Statement**
  - b) **DD Form 214s. Provide all (Long version copies 2, 4, 7, or 8), DD Form 215 or DD Form 220 (if appli**
- ☐ **Completed questionnaire below on page 3.**

## SECTION: VIII: IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION

1. Applicants that do not meet the eligibility requirements outlined above may be eligible for consideration if they meet waiver criteria outlined in AR 135-18 (table 2-2 for entry // table 2-4 for subsequent duty).
2. Please ensure you include proof of WOCS COE if enlisted, WO PME 1059, ASI "P", and SQI "S" or proof of eligibility
3. HRC is the approval authority for DMOSQ or AOC Qualification waivers IAW AR 135-18 Table 2-1 and 2-2.

The Maryland National Guard is an equal opportunity employer and prohibits employment discrimination on the basis of race, color and national origin as such all applications for this position will receive equal consideration.

**Questionnaire:**

**Y/N**

- ☐ ☐ Are you currently a Maryland Army National Guard Member?
- ☐ ☐ Are you currently a member in Compo 1 or Compo 3? If so, state which?
- ☐ ☐ Are you currently AGR? If so, what State /Reserves?
- ☐ ☐ Are you currently Technician? If so, what State?
- ☐ ☐ Are you currently deployed? If so, what location?
- ☐ ☐ Are you currently on ADOS? If so, with whom? & What is the ending date?

Please provide current telephone number and **Military Email address** (Selection and Non-selection Memos will be sent via **Encrypted Email**):

**SUBMIT APPLICATION AS ONE PDF DOCUMENT ENTITLED 26- 118 TRAINING/ HR TECHNICIAN (WITH LAST NAME)**  
**TO: [ng.md.mdarng.mbx.mdng-hro-agr@army.mil](mailto:ng.md.mdarng.mbx.mdng-hro-agr@army.mil)**

**Applications must be received in the HRO not later than close of business on the closing date!**  
**Applications received after the closing date will not be considered.**