

Maryland Army National Guard

COMMAND POSITION VACANCY ANNOUNCEMENT

OPENING
DATE 05 March 2026

CLOSING
DATE 17 April 2026

BOARD TYPE/
DATE (TO BE DETERMINED)

POSITION TITLE: First Sergeant – MDAY Position

HIGHEST GRADE AUTHORIZED: 1SG (E8)

PARA/LIN: 108/03

POSITION NUMBER: 09920973

OC/SSI/FA/MOS: E35Z

UIC: WQK390

ORGANIZATION & LOCATION: **HHC, 628th IEW BN**
8601 Odell Rd.
Laurel, MD 20708-2200

WHO MAY APPLY: Open to traditional MDAY Soldiers, on board T32 AGR NCOs for a MOS 35Z position. Applicants must be on the current MDARNG 1SG Best Qualified List. All T32 (AGR) Applicants must already be in the Grade of E8 at the time of selection. Additionally, all previous 1SG's are eligible to apply. This is a traditional M-Day position.

DESCRIPTION OF DUTIES: The Headquarters & Headquarters (HHC) Company First Sergeant acts as the principal advisor to the HHC Commander. They are the principal Noncommissioned Officer within the Company and as such, they advise the Commander on all enlisted matters. The 1SG should work on helping the Senior NCOs develop organizational leadership skills needed to coach, teach, and mentor Soldiers for career development. They are responsible for the health, discipline, morale, and welfare of the entire Company. They serve as the Senior Enlisted Trainer and work in conjunction with the Section Sergeants. They should be able to communicate effectively and tactfully with the senior leadership of the Organization. They are instrumental in developing the NCO leadership within the Company.

REQUIRED QUALIFICATIONS: Must hold a Top-Secret clearance. Must meet the physical requirements of AR 350-15, AR 600-9, and AR 40-502. Applicant must not be currently under suspension of favorable personnel actions. Must be in grade of MSG/E8 (AGR) or a promotable SFC/E7 at the time of selection. Must have extensive experience in all the units listed above, with a thorough understanding of Operation principles, policies, regulations, and organization. Must possess an in-depth knowledge of the mission of the Unit and understand the Command relationships two levels up on the MTOE. Must have completed or is enrolled to complete Company Level Pre-Command Course.

SPECIAL INFORMATION

Position is not gender restricted. Assignment limitations of AR 600-8-19, NGR 600-200

APPLICATION PROCEDURES

Forward the documents listed below to:
SGM Ronald D. Barbour MDARNG G1 Sergeant Major
mdarngmdaypositionsubmission@army.mil

1. Military Resume (Biographical Sketch) in accordance with format in NGR 600-200 Figure G-3
2. Three most current available NCOERs
3. IPPS-A Soldier Talent Profile (STP) (within 6 months)
4. Security Clearance verification Memo
5. State Best Qualified List
6. DA Form 705 (AFT/ACFT Scorecard) within past 12 months or ATIS Screenshot.
7. Height-Weight Statements within 6 months of the board date or ATIS Screenshot. DA Form 5500-R / 5501-R (if applicable)
8. MEDPROS IMR
9. Optional applicant memorandum to provide additional information to the president of the selection board not contained in the above listed documents.

All applications will be screened without regard to ethnicity, religion, gender, or national origin. Selection will be made based on military education, skills, and individual experience.

Questions concerning this position vacancy announcement should be directed to: SGM Ronald D. Barbour Commercial: (410) 652-2168 (please send text first) E-Mail: mdarngmdaypositionsubmission@army.mil